



**Polish Community Council of Australia Inc.**  
**Rada Naczelna Polonii Australijskiej**

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Sydney 31<sup>st</sup> March 2023

**To Member Organisations of the Polish Community Council of Australia**

**Ladies and Gentlemen**

In accordance with Article VII of the Constitution of the Polish Community Council of Australia (PCCA) as well as the notification sent to Member Organisations on the 10<sup>th</sup> January 2023, the Executive Committee of the PCCA hereby informs you:

**The 55<sup>th</sup> Congress of Delegates will occur 24 - 25 June 2023**  
**in the Polish Club Ashfield, 73 Norton Street Ashfield NSW 2131**

**Pre-Congress procedures – Member Organisations of PCCA**

Member Organisations and their Delegates are respectfully requested to **become familiar with and entirely comply with** the following pre-congress procedures:

1. In accordance with Article IV § 11 and Article XIII § 49 of the PCCA Constitution, the Executive Committee of the PCCA hereby reiterates the necessity to reconcile **membership dues no later than 8 weeks prior to the Congress, that being by 28<sup>th</sup> April, 2023.**

The payment of fees to the amount of \$120 (including GST) for every 50 members of an organisation (one (1) Mandate) is to be deposited directly into the account of: "Polish Community Council of Australia"; **Bank: NAB; BSB: 082-864, Account Number: 264817786.** Please record the name of the organisation making the payment in the relevant comment box at the time of making the deposit.

The Executive Committee of the PCCA hereby informs that only timely deposits into the account of the Polish Community Council of Australia (as outlined above) will authorise Delegates' entitlement to a Mandate (please refer to Point 2 below), and that any other payment methods (e.g. cash, cheques sent by post) will not constitute a reason for being issued with a Mandate.

2. The Executive Committee of PCCA hereby reminds **Member Organisations of their obligation to provide the current number count of its financial members.** Organisations are required to submit these details **by 28<sup>th</sup> April, 2023** using a *Statutory Declaration Form* (Part XIII, § 49 (a)). Submissions made after this date will not be considered. In the event that a member of the PCCA is a Federation or an umbrella organisation of a similar nature, the above details, in the form of a Statutory Declaration, ought to be provided for every separate member organisation of that Federation (or umbrella organisation of a similar nature).

**President** Małgorzata Kwiatkowska, NSW  
**Vice President** Prof. dr hab. Marian Radny, NSW  
**Secretary** Joanna Merwart, VIC  
**Treasurer** Marek Bartczak, NSW  
**Spokesperson** Ita Szymańska, QLD  
**Website** Andrzej Gołkowski, QLD  
Facebook Helena Andrusiewicz

**Members**  
Dr Robert Czernkowski, NSW  
Edward Dudziński, SA  
Adam Grabek, TAS  
Henryk Kurylewski, QLD  
Grzegorz Machnacki, VIC  
Anna Niedźwiadek, WA

**Coordinator of Polish Catholic Mission in AU/NZ**  
Fr Tadeusz Przybylak SCh, ACT  
**Polish Education Commission in Australia**  
Elizabeth Cesarski  
**Honorary Chairman** Krzysztof Łańcucki AM, VIC  
**Honorary Chairman** Dr Janusz Rygielski, QLD  
**Public Officer** Mark Stawski, ACT

3. **Proposals, motions for resolutions and proposals for additional items on the agenda of the Congress** should be forwarded to the email address of the Secretariat of the PCCA: [secretary@polishcouncil.org.au](mailto:secretary@polishcouncil.org.au) **no later than 28<sup>th</sup> April 2023**, Constitution: Part VII §20(c).
4. Details and declarations received by the due date will be forwarded to the Verification Committee for verification (Part XIII, § 49). **The Verification Committee will not issue mandates to organisations which did not reconcile their membership dues before the articulated date, that being by 28<sup>th</sup> April 2023, and which do not submit a *Statutory Declaration Form* identifying the number of its financial members.**

So as to avoid any misunderstandings, and in order to streamline the task of the Verification Committee, the Executive Committee of the PCCA appeals to Member Organisations for absolute compliance with the requirements of the Constitution: Part V § 10 Obligations © and Part XIII § 49. The Executive Committee of the PCCA also hereby reminds Member Organisations of the sanctions that may be applied in the event of not complying with the cited clauses of the PCCA Constitution (Part V § 13 (b) (iii) and § 14).
5. **Nominations for the President and Vice-President** positions, in accordance with Part VII § 20 (d) of the PCCA Constitution, should be forwarded to the email address of the Secretariat of the PCCA: [secretary@polishcouncil.org.au](mailto:secretary@polishcouncil.org.au) **no later than 26<sup>th</sup> May 2023**.
6. The Executive Committee of the PCCA also hereby reminds that, in accordance with Part XIII § 49 of the PCCA Constitution, the condition of allocating Mandates after the due date for submission of membership Statutory Declaration and depositing membership fees may also submitted by organisations **until 26<sup>th</sup> May 2023**:
  - (a) **a list of delegates elected by the member organisations (1 delegate – 1 mandate),**
  - (b) **any formal, valid proxy appointments, and**
  - (c) **a list of delegates attending the Congress.**
7. **Reports and materials for distribution amongst Delegates** must be forwarded electronically to the Secretariat of the PCCA in PDF format **no later than 26<sup>th</sup> May 2023**. These include:
  - (a) Compulsory Congress Reports, i.e. reports from the President, Treasurer, Audit Committee and Arbitration Commission.
  - (b) Materials that Member Organisations of PCCA wish to share with other PCCA Member Organisations.

### **Pre-Congress procedures – Secretariat of the PCCA**

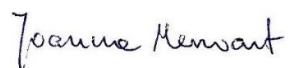
8. The Secretariat of the Executive Committee of the PCCA will forward the following documents to member organisations **by 2<sup>nd</sup> June 2023**:
  - (a) a summary list of the number of members for each organization, obtained from the member organizations on a Statutory Declaration form;
  - (b) the number of mandates awarded to each organization by the Verification Commission and information to whom was awarded the so-called “special mandate” under the PCCA’s Constitution, Part VII, § 17 (d);
  - (c) a list of registered Delegates for each member organization;
  - (d) Agenda of the 54<sup>th</sup> PCCA Delegates’ Congress (Statutes: Part VII § 20 (c)).
9. The Secretariat of the Executive Committee of the PCCA will email registered Delegates with electronic PDF copies of reports from the Executive Committee of PCCA, Treasurer, Auditor, Audit Committee, Arbitration Commission, PCCA Perpetual Fund and any other materials **by 12<sup>th</sup> June 2023**.
10. **The forwarded reports will not be read out during the Congress. Delegates ought to become familiar with the forwarded materials prior to the Congress.**

## Congress Procedure

11. Congress proceedings will commence at 9am on **Saturday, 24<sup>th</sup> June 2023**.

**12. On Sunday, 25<sup>th</sup> June**, the second day of the Congress, thematic workshops are planned. More information will be sent in the next correspondence.

Kind regards



Joanna Merwart  
Secretary